

Great Dunham Parish Council

Minutes of a Full Council meeting of Great Dunham Parish Council held on **18th May 2021** at **8.00 pm** via in the **Village Hall**

Present: Cllr B Upton, Cllr G Lawes, Cllr C Rhodes, Cllr R Warnes, Cllr A Wakeling, Mrs H White (Clerk), 1 member of the public.

1. Election of Chairman

Cllr Wakeling proposed Cllr Upton, seconded Cllr Lawes, all agreed.

2. Election of Vice-Chairman

Cllr Upton proposed Cllr Wakeling, seconded Cllr Lawes, all agreed.

3. Apologies for absence

Cllr Warnes arrived late at 8:10.

4. Declarations of Interest

None

5. Co-option of Councillors

Mr Gordon Phillips had applied to be a councillor. This was proposed by Cllr Upton, seconded by Cllr Wakeling and all agreed.

6. To receive and approve the minutes of the 22nd Feb 2021

Agreed and signed.

7. Matters arising from the minutes

Rix's Farm has not gone ahead with planning.

8. Report from the County Councillor

This will be emailed to councillors.

9. Report from the District Councillor

This will be emailed to councillors.

10. Public Participation

None

11. Annual Review of Policies

11.1. Standing Orders

To be done at another meeting

11.2. Financial Regulations

Agreed

11.3. Code of Conduct

Agreed

11.4. Risk Assessment

Agreed

11.5. Asset Register

Agreed

12. Finances

12.1. To receive the report from the internal auditor for 2020-2021

Received and agreed. Thanks to the auditor for completing them again.

12.2. To consider and complete the Annual Return and Statement of Governance

Discussed, agreed and signed.

12.3. Accounts summary and Financial report from the clerk

There is £4918 in the bank. We are considering purchasing a bus shelter. Clerk to price.

12.4. To consider and approve items for payment

**Norfolk ALC £109.63 plus £35 website hosting.
Mrs H White Exps £30
Mrs H White Salary £93.25 PAYE £15.80**

All agreed.

13. Planning Application

REFERENCE: 3PL/2021/0453/F

PROPOSAL: Proposed All weather turn out area and private riding arena

LOCATION: GREAT DUNHAM: Echo Farm Palgrave Road

Councillors want reassurance that it will not be hired out and is to be used only for private use. No lighting is to be erected that will disturb the dark skies or the neighbours.

Reference : 3PL/2020/1262/F

Correspondence regarding conditions and enforcements had been received. Clerk to speak to Breckland.

14.Highways

14.1. Flooding in particular:

14.1.1. Flooding on Castle Acre Road

14.1.2. Puddle at/near to top of South Street

14.1.3. Drain outside Meadow House

14.1.4. Palgrave Road

- **20mph sign past the school**
- **Yellow zigzag lines by the school**
- **Speeding issues between North Street and end of 30mph**

- **Potholes**
- **Bus Shelter**

County councillor not in attendance to give detailed updates. Clerk to continue chasing highways for improvements.

15.Correspondence

Investigations into the ownership of the pond on North Street are still ongoing.

16.Date and times of meetings through the year

Next meeting will be 6th July at 8pm in the Village Hall.

Signed ...*B Upton* ...Date...6 July 2021.....