

## Great Dunham Parish Council

Minutes of Full Council meeting of Great Dunham Parish Council held on **13 October 2020** in the **Village Hall, Litcham Road, Great Dunham.**

Present: Cllr B Upton, Cllr A Wakeling, Cllr G Lawes, Cllr C Rhodes, Mrs H White (Clerk)

The Meeting commenced at 8.00 pm

**1. Welcome and apologies for absence**

Cllr Warnes

**2. Declarations of Interest**

Mrs White item 10

**3. To receive and approve the minutes of the 18<sup>th</sup> August 2020**

Agreed and signed

**4. Matters arising from the minutes**

Breckland Council is investigating the noise complaint at Briar House.

**5. To consider and approve items for payment**

**a. Mrs H White Salary / PAYE £96.70 / £24.70**

Agreed and paid

**6. Insurance**

Insurance with Zurich will become due in December before our next meeting. Clerk to email round quotes for councillors approval.

**7. Highways**

Hedge along Litcham road between 8 Litcham Road and The Rookery needs cutting. Hedge between Little Dunham bus stop and Dairy Farm needs cutting. The drain outside Meadow house is blocked and over flowing. Clerk to report to Highways.

The drain outside 8 Litcham Road is blocked and causing the water to overflow onto the pavement – this has been reported to Highways and awaiting repair.

Castle Acre Road keeps flooding – this has been reported to Highways.

Junction of Castle Acre Road and Palgrave Road – this keeps flooding. This has been reported to Highways but so far, does not meet their criteria for intervention. Clerk to speak to Cllr Kiddle-Morris.

**8. Vexatious Policy**

Agreed and adopted.

**9. Bus Shelter**

A discussion was had on the potential location of a new bus shelter. The amenities committee have not meet due to the pandemic so no new information was available. Clerk to ask Highways for advise on possible locations and what regulations the design would need to meet so we can cost appropriately.

## 10. Planning

REFERENCE: 3PL/2020/1069/HOU

PROPOSAL: Demolition of existing flat roof rear extension and associated 'wraparound' conservatory.  
Proposed construction of new flat roof extension to same footprint.

LOCATION: GREAT DUNHAM: 14 South Street

APPLICANT: Mr & Mrs White

No objections.

## 11. Date and time of next meeting

8<sup>th</sup> December 2020 at 8pm.

To consider passing a resolution that, in accordance with Paragraph 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for items 12 as these will involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 as amended.

## 12. Internal Review of FOI procedures

A member of the public had requested an internal review of our Freedom of Information procedures. This has been completed by Cllr Upton and Cllr Wakeling.

A further outcome of this review has led the council to decide to get a new website from NALC.